Freelance invoice

From / name, address and email

Bill to / client and billing contact

Project / reference

Service period

Invoice number

Currency

Invoice date

Due date

Work billed this period

Service date	Service / deliverable	Qty / hrs	Rate	Amount

Balance for this invoice

Subtotal	
Tax, if applicable	
Invoice total	
Less deposit or payments received	
Balance due	

Payment instructions and notes

Template courtesy of BillGrid